



Lilleshall & Donnington Parish Council

Minutes of the Annual General Meeting held at Turreff Hall on 10th May 2004 at 7.30pm

Present:

Councillors Mrs V Verster, A Baker, Mrs V Brown, Mrs E A Clare,
Mrs R Gregory, C Mason, Ms C Mason, P Norton, R Pitt, J Roberts, M Skelton,
J Thompson, K Watkins.

Also Present:

Fiona Moore (Neighbourhood Co-ordinator), Sgt S Scott, PC N Lake,
D Thompson, G Perks, G Platt.

1. Chair of Council

a. Nominations were requested for Chair of this Parish Council for the forthcoming year 10th May 2004 to May 2005. Councillor Mrs V Verster was nominated by Councillor Mrs E A Clare and seconded by Councillor P Norton. No other nomination was received.

Resolved - that the Chair for 2004 to 2005 be Councillor Mrs V Verster.

b. Councillor Mrs V Verster then signed the Declaration of Office.

2. Vice-Chair of Council

a. Nominations were requested for Vice-Chair of this Parish Council for the forthcoming year 10th May 2004 to May 2005. Councillor J Thompson was nominated by Councillor C Mason and seconded by Councillor K Watkins. Councillor Mrs R Gregory was nominated by Councillor M Skelton and seconded by Councillor R Pitt.

Resolved - that the Vice-Chair for 2004 to 2005 be Councillor J Thompson.

b. Councillor J Thompson then signed the Declaration of Office.

3. Apologies : Councillors Mrs PA Green (Hospital), B Green (Visiting Wife).
Resolved - that the apologies be accepted.

4. Declaration of Interest: None.



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5. Minutes:

- i. Halls and Environment Committee of 16th February 2004
Resolved - that they be confirmed and signed as a true record.
- ii. Full Council of 8th March 2004
Resolved - that they be confirmed and signed as a true record.
- iii. Planning Committee of 22nd March 2004
Resolved - that they be confirmed and signed as a true record.
- iv. Finance Committee of 29th March 2004
Resolved - that they be confirmed and signed as a true record.
- v. Planning Committee of 19th April 2004
Resolved - that they be confirmed and signed as a true record.
- vi. Halls and Environment Committee of 19th April 2004
Resolved - that they be confirmed and signed as a true record.
- vii. Expenditure Transactions for February 2004
Resolved - that they be confirmed and signed as a true record.
- viii. Expenditure Transactions for March 2004
Resolved - that they be confirmed and signed as a true record.

6. Delegated Planning Authority

The Chair read a letter from the Borough of Telford and Wrekin notifying the Parish Council of the termination of the agreement between it and the Parish Council relating to the delegation of planning functions. The letter was discussed and the following points were raised:

- a. The Parish Council did not receive any consultation on this matter.
- b. The Clerk was sent on the Planning Training course held by Telford and Wrekin on Tuesday 9th March 04 at a cost to the Parish Council, as it still had to pay the Clerk's wages for the day that he attended.
- c. The Parish Council was still keen to keep the planning delegation authority and continue paying for it.
- d. The Clerk was to write to the Borough of Telford and Wrekin mentioning the above points, together with a demand that there remained a full commitment from the Borough Council for the three months statutory notice of termination.

Resolved - that a planning committee is still formed and if the termination of delegated planning authority cannot be overturned then all future planning applications after the three month statutory notice will be taken to the next available committee or full council meeting as correspondence for discussion.



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7. Appointment of Committees

Planning

Cllrs. A Baker, B Green, Mrs R Gregory, P Norton, R Pitt, M Skelton, K Watkins.

Finance

Cllrs. A Baker, Mrs E A Clare, Mrs R Gregory, C Mason, P Norton, R Pitt, M Skelton.

Halls and Environment

Cllrs. A Baker, Mrs V Brown, B Green, Mrs R Gregory, Ms C Mason, P Norton, J Roberts, J Thompson, K Watkins.

The Chair and Vice-Chair are ex-officio members of all Committees.

Resolved - that under LGA 1972 s101 the above Committees be arranged for the discharge of functions on behalf of the Parish Council and that the above Councillors be elected onto these Committees.

8. Appointment of representatives to outside bodies

- a. Wrekin Area Committee – Councillor B Green
- b. Telford and Shropshire Marketing Partnership – Councillor Mrs V Verster
- c. Playing Fields Executive Committee – Councillor P Norton
- d. Lilleshall Memorial Hall – Councillors A Baker, M Skelton and J Roberts.
- e. Telford and Wrekin Community Voluntary Service – Councillor Mrs PA Green
- f. Wrekin and District Sports Advisory Council – Councillor K Watkins
- g. Bus User Group Telford Area – Councillor J Thompson
- h. Bus Users Group Rural Area – Councillor P Norton
- i. Donnington Partnership – Councillor Mrs PA Green (Reserve Councillor P Norton)
- j. Lifelong Learning Centre (Management Board) – Councillor Mrs V Brown (Reserve Councillor Ms C Mason)
- k. Snow Liaison Officers
Donnington – Councillor Mrs V Brown
Lilleshall – Councillor Mrs R Gregory
Muxton – Councillor M Skelton

Resolved - that the above Councillors represent the Parish Council on these outside bodies.



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The Clerk was asked to write to these informing them of the Parish Council's new representatives on their groups.

9. To Confirm the Timetable for the Forthcoming Meetings for 2004/2005

Resolved - that the amended Timetable of forthcoming meetings be accepted.

10. Signatories for Bank Accounts

Due to other commitments Councillor M Skelton requested that he be removed as a bank signatory for the Parish Council.

Resolved that:

1. Councillor M Skelton be removed as a bank signatory and Councillor Mrs R Gregory take his place. The Clerk was asked to complete the necessary paperwork.
2. The Co-operative Bank p.l.c. ("the Bank") shall continue as our bankers.
3. The Bank shall be authorised to honour all cheques and all other documents made or accepted on our behalf even if such payment causes any accounts to be overdrawn or increase any existing overdraft, provided that such documents are signed in accordance with the specimen signatures shown in the Signature Verification Section
4. The Bank shall act on all specimen signatures in accordance with any instruction, notice, request or other document in writing concerning our account (including the opening of new accounts), affairs or property.
5. The Bank shall be sent a copy of any future resolutions which affect the terms of the above resolutions.
6. The Bank shall be sent a copy of any changes in our Rules/Memorandum and Articles of Association/Regulations or Bye Laws.
7. The Bank shall be notified in writing of any change of Directors/Committee Members/Trustees.
8. The Bank shall be notified in writing of any change of official authorised to sign on our behalf.
9. The Bank shall otherwise continue to operate our account in accordance with the mandate.

11. Insurance Renewal



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Due to the impending date for the renewal of the Parish Council's Insurance Policy it was **resolved** that the Clerk be permitted to renew the Policy through Wem Insurance Brokers and report the cost back to Council.

12. SALC Membership Renewal and appointment of representatives (2)

Resolved – that under section 111 of the Local Government Act 1972 the Parish Council is to renew its membership to SALC at a cost of £972.61 with the two representatives being Councillors B Green and Ms C Mason and renew its membership to SALC Wrekin Area Committee at a cost of £40.00

13. Correspondence

Community Foundation for Shropshire and Telford

The Chair read out a request from the Donnington Neighbourhood Co-ordinator on behalf of the Community Foundation for Shropshire and Telford to share office space in the room that she currently occupies with the Donnington Fair Share Trust Manager and to notify her of the amount of rent that will be requested. It was agreed that the Parish Council had no initial objection to the sharing of the office and that it should be taken to the next Finance Committee meeting as an agenda item to discuss the rent.

“Thank – you” letters

The Chair read out two “thank – you” letters received from Telford Drive and Oakengates Church Holiday Club for grants awarded to them by the Parish Council.

Telford Town Centre

The Chair read out an invitation for two Parish Council representatives to attend a meeting at which the proposed plans for the Telford Town Centre development would be presented to Parish Councils prior to the launch of a full public consultation. Councillors Mrs V Brown and J Thompson requested that they represent the Parish Council at this meeting. There was no objection to this and the Clerk was asked to send off the reply slip notifying the relevant person.

Planning Application W2003/0944

The Chair read out a letter received from the Borough of Telford and Wrekin informing the Parish Council that the applicants of the above numbered planning application were appealing against the Borough's refusal to remove condition No 9 from its original planning permission. It requested that if the



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Parish Council had further comments regarding this then could it inform the Borough Council of them. The Parish Council had further concerns regarding the fact that they were continuing to provide a home delivery service whilst the appeal was in progress and the fact that a further 8 dwellings were being constructed in that vicinity on Wellington Road. It felt that the occupants of these new houses and the increased amount of traffic these dwellings would generate would also be disrupted by the restaurant being granted permission for a home delivery service. The Clerk was asked to pass these comments on to the Borough Council.

Shropshire County Pension Fund

The Chair informed the Parish Council that the Local Government Pension Scheme Funding Strategy Statement and Actuarial Valuation 2004 had been received by the Clerk and that it was in the Parish Office should any Councillor wish to examine it.

The meeting closed at 2045hrs.

Signed:

Date: