



Lilleshall & Donnington Parish Council

17th January 2005

To All Members of this Parish Council

Dear Councillor,

You are invited to attend a meeting of the
Full Council on Monday 24th January 2005 at 7.00pm
At Turreff Hall

AGENDA

1. **Apologies**
To accept the apologies of those unable to attend.
2. **Declaration of Interest**
To declare a personal or pecuniary interest in any item on the agenda.
3. **Public Session**
15 minutes allowed for questions to the Chair from Members of the Public.
4. **Minutes**
To confirm the Minutes of the meetings of the Council held on:
 - a. Full Council Meeting of 29th November 2004.
 - b. Halls and Environment Committee of 13th December 2004.
5. **Expenditure Transactions**
To accept the expenditure transactions for November and December 2004.
6. **Notice of Conclusion of Audit**
To inform the Council that the annual return had been received back from the auditors.
7. **Councillor Allowances**
To discuss the following recommendations made by the Finance Committee regarding allowances:
 - a. That the Council adopts the Remuneration Panel Report in relation to Parish Basic Allowance.



Lilleshall & Donnington Parish Council

- b. That the amount be set as £500 and each Member must notify the Clerk in writing as to whether or not they wish to claim it.
- c. That the Council adopts the Remuneration Panel Report in relation to the Chairman's allowance and the amount be agreed as £1,000.
- d. That the Council adopts the Remuneration Panel Report in relation to Travel and subsistence, the mileage allowance set as 37.4 pence per mile and only for meetings outside the Parish boundaries.
- e. That the Council agrees to implement payment as from the new financial year starting on 1st April 2005.

8. Capital Funds

To discuss the following recommendations made by the Finance Committee regarding Capital Funds:

- a. A Capital Fund of £5,000 is set up for 2005/2006 to replace the Parish Van when required.
- b. A Capital Fund of £2000 is set up for 2005/2006 to replace of the Tractor unit of mower when required.
- c. A Capital Fund of £1000 is set up for 2005/2006 for repairing the flat roof at Turreff Hall when required.

9. Christmas Vouchers

To receive a report from the Clerk regarding the amount of vouchers that were given to pensioners.

10. Precept 2005/2006

To discuss the budgets and set the precept for this Parish Council for the financial year 2005/2006.

11. Councillor Surgeries

To discuss future Councillor Surgery meetings.

12. Disciplinary/Grievance Procedures

To adopt the new disciplinary/grievance procedures for staff introduced by legislation as from 1st October 2004.

13. Bus Shelter – School Road

To discuss a letter received from Peter Bradley MP regarding the bus shelter at School Road, Donnington.

14. Freedom of Information Act

To discuss how the Freedom of Information Act affects the Parish Council.

15. Local Government Pension Scheme Actuarial Valuation 2004

To discuss the letter received from Shropshire County Pension Fund.



Lilleshall & Donnington Parish Council

16. Correspondence

- a. Civic Service – Sunday 27th February 2005
- b. Charity Ball – Friday 11th February 2005
- c. Planning Application W2004/1576, Erection of detached double carport and temporary siting of static caravan during building works at 44b & 44c Muxton Lane, Muxton, Telford.
- d. Planning Application W2004/1595, Siting of a toilet block at TNC Ltd, The Windings, Grange Lane, Red Hill, Telford.
- e. Planning Application W2004/11597, Erection of a conservatory at 34, Lytham Green, Muxton, Telford.
- f. Planning Application W2005/0014, Erection of a link corridor and provision of a toilet for disabled persons at Lilleshall Primary School, Limekiln Lane, Lilleshall.
- g. Planning Application W2005/0025, Removal of spurs to 1 crack willow and pruning of 1 crack willow at 8, Thornton Park Avenue, Muxton, Telford.

Yours faithfully

Ralph Morgan
Clerk to the Parish Council

The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.