



Lilleshall & Donnington Parish Council

1st March 2005

To All Members of this Parish Council

Dear Councillor,

You are invited to attend a meeting of the
Full Council on Monday 7th March 2005 at 7.00pm
At Turreff Hall

AGENDA

1. **Apologies**
To accept the apologies of those unable to attend.
2. **Declaration of Interest**
To declare a personal or pecuniary interest in any item on the agenda.
3. **Public Session**
15 minutes allowed for questions to the Chair from Members of the Public.
4. **Police Sergeant, Donnington Station**
To introduce the new Police Sergeant for Donnington Police Station.
5. **Minutes**
To confirm the Minutes of the meetings of the Council held on:
 - a. Full Council Meeting of 24th January 2005.
 - b. Halls and Environment Committee of 7th February 2005.
 - c. Finance Committee of 21st February 2005.
6. **Expenditure Transactions**
To accept the expenditure transactions for January 2005.
7. **Financial Comparisons**
To receive the financial comparisons from 1st April 2004 to 23rd February 2005.
8. **Freedom of Information Act 2002**



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To discuss and adopt the Parish Council's Publication Scheme for the Freedom of Information Act 2002.

9. Complaints Procedure

To discuss and adopt the Complaints Procedure for this Parish Council.

10. Councillor Allowances

To discuss the payment of the allowances.

11. Lilleshall Church Wall

To discuss the safety of the Church Wall at St Michael's Church, Lilleshall.

12. Cordingley Hall

To discuss Ercall Catering's proposal to replace the folding partition wall.

13. Correspondence

a. Funding for Telford and Wrekin

To receive the reply from the ODPM (Nick Raynsford MP) regarding the funding for Telford and Wrekin.

Private Session

14. Staff Contracts of Employment and Job Descriptions

To discuss and adopt the amended Contracts of Employment and Job Descriptions of the following staff employed by the Parish Council:

- a. Clerk to the Parish Council and Responsible Financial Officer
- b. Assistant Clerk
- c. Estate Manager
- d. Caretaker

Yours faithfully

Ralph Morgan
Clerk to the Parish Council

The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.