

12<sup>th</sup> July 2004

To All Members of this Parish Council

Dear Councillor,

You are invited to attend a meeting of the  
**Full Council on Monday 19<sup>th</sup> July 2004 at 7p.m.**  
**At Turreff Hall**

**AGENDA**

1. Apologies
2. Declaration of Interest
3. Public Session – 15 minutes allowed for questions to the Chairman from Members of the Public.
4. Regeneration District Centres – Telford & Wrekin Speaker
5. To confirm the Minutes of the meetings of the Council held on:
  - a. Annual General Meeting of 10<sup>th</sup> May 2004.
  - b. Halls and Environment Committee of 14<sup>th</sup> June 2004.
  - c. Finance Committee of 5<sup>th</sup> July 2004.
6. Expenditure Transactions for April 2004.  
Expenditure Transactions for May 2004.
7. End of Year Accounts 2003/2004
  - a. Bank Reconciliation
  - b. Explanation of Variances in Statement of Accounts
  - c. Annual Return
  - d. Consolidated Balance Sheet
  - e. Financial Summary & Income and Expenditure Account
  - f. Final Accounts – Supporting Notes
  - g. Assets Schedules
  - h. The Annual Return Additional Assurances Review
8. Internal Auditor Reports
9. Parish Council Standing Orders - Revised
10. Parish Council Financial Regulations - Revised
11. Co-opted Governor Donnington Wood Infant School

12. Review of Grass Cutting Lilleshall
13. Setting up of Assets Committee
14. Correspondence

Yours faithfully

Ralph Morgan  
Clerk to the Parish Council

*Could anyone wishing to attend who has a disability please inform the Clerk if any special needs are required.*