



Lilleshall & Donnington Parish Council

Minutes of Halls and Environment Committee Held at Turreff Hall on Monday 14th June 2004

Present: Councillors J Thompson (Chair), A Baker, Mrs V Brown, Mrs R Gregory, P Norton, J C Roberts, Mrs V Verster.

1. Election of Chair

Nominations were requested for Chair of the Halls and Environment Committee. Councillor J Thompson was the only person nominated.

Resolved - that Councillor J Thompson be Chair of the Halls and Environment Committee for this Parish Council.

2. Election of Vice-Chair

Nominations were requested for Vice-Chair of the Halls and Environment Committee. Councillor J C Roberts was the only person nominated.

Resolved - that Councillor J C Roberts be Vice-Chair of the Halls and Environment Committee for this Parish Council.

3. Apologies: Councillors C Mason (visiting wife in hospital), Ms C Mason (work), K Watkins (holiday).

Resolved – that the apologies be accepted.

4. Declaration of Interest: A Baker declared an interest in Lilleshall Area Play Scheme.

5. Lilleshall Area Play Scheme

Councillor A Baker explained that a Committee Group had been set up for the Lilleshall Area Play Scheme which was hoping to provide apparatus for children up to the age of 10 years. Various other organisations had been approached to help donate funding for this project and it was requested that Lilleshall and Donnington Parish Council could possibly donate £1500 toward the scheme. DEFRA had been approached and reports back from them were that the application had passed the first stage. Councillor P Norton said that he would approach the Shropshire Playing Fields Association to see if funding was available from them.

Resolved – that the Halls and Environment Committee recommend to support this project and that the grant application be discussed at the next Finance Committee meeting.

6. Re-pointing of St. Michael's Church wall, Lilleshall

Six Quotes were provided by the Clerk for the repair to St. Michael's Church wall. However, three quotes were discounted due to the fact that the quotes did not cover the full specification required. Of the remaining, Company A appears to offer the best value.



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HE1

Resolved – that under Local Government Act 1972 s215 Company A be given the task of repairing the Church wall at a cost of £1,650.

7. Donnington Parade (Shops)

It was requested that the Committee look into improving the parade of shops at Donnington. Possible ways of carrying this out were suggested and are as follows:

- a. The re-painting of parking bay lines
- b. The provision of disabled parking bays
- c. Repairing the road
- d. Painting of the railings
- e. Improving the drainage of rainwater outside the Post Office

The Clerk was asked to find out who owned the land by the shops and was asked to write to them to request the work be carried out to improve the area.

8. Bus Shelter School Road Donnington

At the Parish Council's Parishioners Meeting a request was made regarding the demolition of the bus shelter at School Road, Donnington due to youths hanging around causing a disturbance to residents all the time. The Committee felt that it would be a shame to demolish the shelter and decided that the situation should be monitored and a request made that the Community Safety Officers could keep an eye on it during their patrol. Councillor Mrs R Gregory said that she would ask the elderly residents if they wanted the bus shelter demolished. Meanwhile the Clerk was asked to ascertain the state of repair of the shelter and report back to the next Halls and Environment Committee.

9. District Centres

Councillor C Mason requested that this item be placed on the agenda. However, due to the fact that circumstances dictated that he was unable to attend the meeting it was **resolved** that this item be deferred to the next Full Council meeting.

10. Lilleshall Village Tennis Club

A letter had been received from Mrs P Coffey, secretary of Lilleshall Village Tennis Club, requesting a new hand basin and running water in the available toilet and a small water heater in the kitchen area. The Clerk was asked to obtain quotes for this work to be carried out and report back at the next committee meeting. Councillor A Baker then requested that the Talbot Centre be brought up to standard on the exterior as the skylight, external décor and minor woodwork repairs were required. The Clerk was



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asked to get quotes for the aforementioned repairs and to discover if the Parish Council could legally pass the building on to other interested parties/clubs.

HE2

11. Lights at The Fields, Donnington

A quote had been received to upgrade the lights at The Fields, Donnington. The quote was discussed and it was decided to defer this item to the Finance Committee. **Resolved** – that this be deferred to the next Finance Committee meeting.

12. Heating Maintenance Renewal Turreff Hall

The renewal of the Heating Maintenance contract was discussed.

Resolved – that Shropshire Heating Services retain the contract for the Heating Maintenance at Turreff Hall.

13. Discussion on Parish Partnership for Clean-up Operation

The Estate Manager had proposed an idea to the Clerk for discussion at the meeting which would involve a partnership between Parish Councils in the Telford area for the removal of graffiti. This would involve the joint purchase of a hot water bowser and chemicals to remove unsightly graffiti throughout the area. Those willing to allow staff to undertake the training required would then help smaller Parish Councils in the district. The Committee thought this to be a very good idea but suggested that the Clerk enquire as to the cost of hiring a hot water bowser and the cost of subcontracting the work to TWS before committing the Council to this project.

14. Correspondence

i. Justices Licence, The Champion Jockey, Wrekin Drive, Donnington.

The Chair reported that an application had been made regarding the change of licensee at the above inn from Michelle Davies to Pauline Anne Savage. The Council had no objection to this.

ii. Rural Transport Officer.

The Chair read a letter received from Telford and Wrekin Council informing the Parish Council that the new Rural Transport Officer is Charlotte Bone.



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iii. Annual Passenger Transport Conference

The Chair informed the Council that the above conference will be held on 25th June 04 should any Councillor wish to attend. Councillor P Norton requested that his name be put forward and the Clerk was asked to inform the organisers of this.

iv. Oakengates Youth Summer School Play

The Chair informed the Council that the above organisation was performing the musical Sweet Charity on 29th, 30th and 31st July should any Councillor wish to attend.

HE3

Private Session

Resolved - that under the Local Government Act 1972 that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that these matters be discussed in Private Session and the Public have been asked to withdraw.

15. Estate Manager Duties.

The Clerk had produced an update of tasks undertaken by the Estate Manager as part of the Job Evaluation requested of him and had sent this out together with the agenda for this meeting. The Chair asked if there were any points that Councillors felt should be discussed regarding this. One point raised was concerning the grass cutting duties of the Estate Manager. Due to the size of the Parish it was felt that the Estate Manager was only able to return to an area to cut grass on a three weekly rota by which time the grass had become overgrown again. It was suggested that a casual person be employed to help the Estate Manager by cutting the grass at Lilleshall closed cemetery and at St Michael's Church. The Clerk was asked to discuss this with the Estate Manager and to discover the cost that this would incur on the Parish Council.

The meeting closed at 2100hrs.

Signed:

Date:

HE4