



Lilleshall & Donnington Parish Council

Minutes of a Full Council Meeting held at Turreff Hall on 24th January 2005 at 7.00pm

Present:

Councillors Mrs V Verster (Chair), Mrs V Brown, Mrs E A Clare, B Green, Mrs P A Green, Mrs R Gregory, C Mason, Ms C Mason, G Platt, M Skelton, J Thompson, K Watkins.

Also Present: Residents from Smith Crescent, Donnington.

1. **Apologies:** Councillors A Baker (Holiday), P Norton (Ill), R Pitt (Governors Meeting Muxton School).

Resolved - that the apologies be accepted.

2. **Declaration of Interest:** Councillor C Mason (Pensioners Vouchers)

3. **Public Session**

The Chair asked if any member of the public present had any question that they would like to put to the Council.

Mrs J Talbot asked why the road at the rear half of Smith Crescent would not be adopted by the Borough of Telford and Wrekin as it was in an awful condition to the point of being dangerous. Mrs Talbot explained that the problem had been going on for years due to the fact that the builders had apparently gone bankrupt not long after building the houses. As the road's condition to the rear half was not acceptable to Borough of Telford and Wrekin it refused to adopt it until the required work had been carried out. Mrs Talbot stated that they were all rate payers and as such wanted action taken to repair the road and for the Borough Council to adopt it. Many Emergency vehicles and Council vehicles used that part of the road for turning round and there was also an increase in the number of pedestrians walking through the road on their way to Asda. Money had originally been paid to the builders to ensure that the road was in a condition acceptable to the Borough Council and was still being held by Mr Peter Smith, the builder's son, who was now believed to be a solicitor with Lanyon and Bowdler Solicitors.

The Councillors suggested that all evidence and correspondence regarding the matter be brought to the Clerk who would then write to Carl Longland and Michael Frater (Telford and Wrekin) and possibly arrange a meeting with them and the residents. It was suggested that the Clerk also contact the legal department of the Borough Council to see if they would write to Peter Smith requesting information regarding the money held.



Lilleshall & Donnington Parish Council

4. Minutes

To confirm the Minutes of the meetings of the Council held on:

- a. Full Council Meeting of 29th November 2004.

Resolved – that the minutes be confirmed and signed as a true record.

- b. Halls and Environment Committee of 13th December 2004.

Resolved – that the minutes be confirmed and signed as a true record.

26

5. Expenditure Transactions

Resolved – that the expenditure transactions for November and December 2004 be confirmed and signed as a true record.

6. Notice of Conclusion of Audit

The Clerk informed the Council that the annual return for the year ended 2003/2004 had been received back signed by the district auditor. The Councillors thanked the Clerk and Assistant Clerk for all the work involved in preparing the accounts for audit.

7. Councillor Allowances

The recommendations made by the Finance Committee regarding allowances were discussed and it was **resolved**:

- a. That the Council adopts the Remuneration Panel Report in relation to Parish Basic Allowance.
- b. That the amount be set as £500 and each Member must notify the Clerk as to whether or not they wish to claim it. The Clerk is to produce a standard letter for completion by the Councillors regarding this matter.
- c. That the Council adopts the Remuneration Panel Report in relation to the Chairman's allowance and the amount be agreed as £1,000.
- d. That the Council adopts the Remuneration Panel Report in relation to Travel and subsistence, the mileage allowance set as 37.4 pence per mile and only for meetings outside the Parish boundaries.
- e. That the Council agrees to implement payment as from the new financial year starting on 1st April 2005.

8. Capital Funds

The recommendations made by the Finance Committee regarding Capital Funds were discussed and it was **resolved** that:

- a. A Capital Fund of £5,000 is set up for 2005/2006 to replace the Parish Van when required.
- b. A Capital Fund of £2000 is set up for 2005/2006 to replace of the Tractor unit of mower when required.
- c. A Capital Fund of £1000 is set up for 2005/2006 for repairing the flat roof at Turreff Hall when required.
- d. A budget of £15,000 is set aside for work required to Turreff Hall.



Lilleshall & Donnington Parish Council

9. **Christmas Vouchers**

The Clerk reported to the Council that £5,192 had been spent on the Christmas Vouchers that were given to pensioners living within the Parish.

10. **Precept 2005/2006**

Each Councillor had received a copy of the proposed budgets for the forthcoming financial year 2005/2006.

It was **Resolved** that:

1. The recommendations made at the Finance Committee meeting of 15th November 2004 are agreed.

27

2. The recommendations made at the Halls and Environment Committee meeting of 13th December 2004 are agreed.
3. The budgets for each Committee be agreed.
4. The Precept for the year 2005/2006 be increased to £168,000 which will incur no extra cost to the parishioners residing within this Parish. The Clerk was to notify the press regarding this matter.

11. **Councillor Surgeries**

The Councillors discussed the necessity for holding Councillor Surgery meetings in the future. **Resolved** - that the Councillors would continue to hold Surgeries for another year and review the matter again. The Clerk was asked to find ways of advertising them more.

12. **Disciplinary/Grievance Procedures**

Each Councillor had received a copy of the proposed new disciplinary/grievance procedures for staff introduced by legislation as from 1st October 2004. **Resolved** – that the Parish Council adopts these disciplinary/grievance procedures and that the staff contracts of employment be amended accordingly.

13. **Bus Shelter – School Road**

A letter had been received from Peter Bradley MP together with a copy of a letter sent to him with a petition requesting that the bus shelter in School Road, Donnington be removed. The reason behind this request being that it was attracting youths who were causing some anti social behavioural problems. Councillor Mrs R Gregory explained that she had asked people around that area what their thoughts were regarding the bus shelter and stated that she had received “mixed feelings” toward it. The Councillors discussed the matter and decided the following:



Lilleshall & Donnington Parish Council

- a. that the Council shouldn't remove bus shelters simply because of Anti Social problems.
- b. that the youths would only move to another area within a couple of weeks
- c. that the police should be informed of the problems
- d. that a lot of elderly people use this bus shelter as somewhere to rest when raining whilst walking home.
- e. it is the only remaining bus shelter in School Road.

Resolved – that:

- a. The Clerk writes to Peter Bradley MP to see if he had written to the police informing them of the issue.
- b. The Clerk writes to Telford and Wrekin and Arriva informing them of the problem and as it is a “blue line” shelter whether or not they would consider replacing it with a Perspex shelter.
- c. Ask the Estate Manager to report on what is found in that shelter when cleaning it.
- d. The Clerk writes a sympathetic letter to the residents and also inform the police to see if the Community Support Officer could monitor the problems.
- e. Review the problem again in six months time.

28

14. Freedom of Information Act

The Councillors had received information regarding how the Freedom of Information Act would affect the Parish Council. The Clerk explained that each Parish Council had to produce a “publication scheme” listing the information held and its availability. The Clerk would produce this list and present it at a future meeting.

15. Local Government Pension Scheme Actuarial Valuation 2004

The Councillors had each received a copy of the letter regarding the Employer Contribution Rate to the Pension Fund and the “phasing in” the recommended increase as shown. **Resolved** – that the Clerk complete the form stating that the Council agrees to the “phasing in” of employer contribution rates as outlined and to ensure that the contributions are increased accordingly.

16. Correspondence

a. Civic Service – Sunday 27th February 2005

The Chair read an invitation received from the Mayor and Mayoress of the Borough of Telford and Wrekin requesting the presence of Councillors at the Civic Service.



Lilleshall & Donnington Parish Council

b. Charity Ball – Friday 11th February 2005

The Chair read an invitation received from the Mayor and Mayoress of the Borough of Telford and Wrekin requesting the presence of Councillors at the Charity Ball.

c. Planning Application W2004/1576, Erection of detached double carport and temporary siting of static caravan during building works at 44b & 44c Muxton Lane, Muxton, Telford.

The Council have no objection to this application. The Clerk was asked to enquire as to what length of time would be classed as “temporary”.

d. Planning Application W2004/1595, Siting of a toilet block at TNC Ltd, The Windings, Grange Lane, Red Hill, Telford.

The Council have no objection to this application.

e. Planning Application W2004/11597, Erection of a conservatory at 34, Lytham Green, Muxton, Telford.

The Council have no objection to this application.

f. Planning Application W2005/0014, Erection of a link corridor and provision of a toilet for disabled persons at Lilleshall Primary School, Limekiln Lane, Lilleshall.

The Council have no objection to this application.

g. Planning Application W2005/0025, Removal of spurs to 1 crack willow and pruning of 1 crack willow at 8, Thornton Park Avenue, Muxton, Telford.

The Council have no objection to this application.

h. Mobile Telecommunications Planning Proposal at highways verge Donnington Wood Way.

The Council objected to this on the grounds of it being too close to a local school and that one had already been permitted next to the Bingo Club in Wellington Road, Donnington.

29

i. Making Transport Partnerships Work Conference

The Chair informed the Councillors that a conference/workshop was to be held at Telford International Centre on 1st March 2005 should Councillors be interested in attending.

The meeting closed at 2100hrs.

Signed:

Date: