



# Lilleshall & Donnington Parish Council

## Minutes of a Full Council Meeting held at Turreff Hall on 7<sup>th</sup> March 2005 at 7.00pm

### Present:

Councillors: J Thompson (Vice-Chair), A Baker, Mrs E A Clare, B Green, Mrs P A Green,  
Mrs R Gregory, Ms C Mason, P Norton, G Platt, M Skelton, K Watkins.

Also Present: Fiona Moore (Neighbourhood Co-ordinator), Sgt Colin Aitken, PC Nikki Scott, Mr D Thompson.

1. **Apologies:** Councillors Mrs V Brown (Ill), C Mason (Meeting), R Pitt (Work),  
Mrs V Verster (Work).

**Resolved** - that the apologies be accepted.

2. **Declaration of Interest:** Councillor Mrs E A Clare (Caretaker's Contract of Employment and Job Description).

3. **Public Session**

Fiona Moore asked when had the landfill site at Granville had been re-opened, who had authorised it and was it true that it was going to be used for waste from Shrewsbury and Bridgnorth?

Councillor B Green confirmed that the landfill site had, as far as he was aware, been re-opened. Bridgnorth were originally going to use the new landfill site near to Sheriffhales when constructed but as the Borough Council had only put forward one site and not two as requested and the site at Sheriffhales had been rejected there were no alternative sites available. Therefore it was likely that Bridgnorth would be using the landfill site at Granville.

The Clerk was asked to arrange for someone from the Health and Environment department, Borough of Telford and Wrekin, to come and speak on this issue at the next Halls and Environment Committee Meeting and to write to them requesting more information on the matter.

Mr D Thompson complained about the litter in the alleyways around Donnington. The Clerk was asked to contact the Environment Officer for the area and report the matter with a request that they be cleaned.

4. **Police Sergeant, Donnington Station**

PC N Scott introduced Sgt Colin Aitken, the new Police Sergeant for Donnington Police Station who then gave a brief background history of himself. He stated that he was keen to establish good relationships with the



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Parish Council and Donnington Partnership. The Vice-Chair welcomed Sgt Aitken to the Parish.

## 5. Minutes

To confirm the Minutes of the meetings of the Council held on:

- a. Full Council Meeting of 24<sup>th</sup> January 2005.

**Resolved** – that the minutes be confirmed and signed as a true record.

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- b. Halls and Environment Committee of 7<sup>th</sup> February 2005.

**Resolved** – that the minutes be confirmed and signed as a true record.

- c. Finance Committee of 21<sup>st</sup> February 2005.

**Resolved** – that the minutes be confirmed and signed as a true record. The Clerk was asked to clarify the legality of selling the mats to the Martial Arts Academy and to include Asda's response to the trolley issue as correspondence at the next Full Council meeting.

## 6. Expenditure Transactions

**Resolved** – that the expenditure transactions for January 2005 be confirmed and signed as a true record.

## 7. Financial Comparisons

The Clerk produced the financial comparisons from 1<sup>st</sup> April 2004 to 23<sup>rd</sup> February 2005. **Resolved** – that they are accepted as a true record.

## 8. Freedom of Information Act 2002

The Clerk produced the new Publication Scheme for the Freedom of Information Act 2000. After discussing it the Clerk was asked to add: "documents which are required to be in an alternative format or media e.g. Braille or another language, will be provided. Applicants will be informed of the time scale involved". **Resolved** – that the amended Publication Scheme for the Freedom of Information Act 2000 be adopted by the Parish Council.

## 9. Complaints Procedure

The Clerk produced the new complaints procedure which each Councillor had received. **Resolved** – that the Parish Council adopt the new Complaints Procedure.

## 10. Councillor Allowances

The Clerk explained the difficulty in obtaining information regarding the correct procedure in paying the councillor allowances. A letter would be sent to each Councillor explaining how they would be administered when more



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information would be available but a time scale of payments was required.  
**Resolved** – that the Councillor Allowances be paid every six months in arrears at the end of September and March.

## 11. Lilleshall Church Wall

The Clerk explained that a section of the wall between the Church and a neighbouring property had some loose stones which could become dislodged. The Clerk was asked to find out who was responsible for that section of the wall as it was thought that it was the responsibility of those living in the adjoining property. The Clerk was also asked to contact the stone mason who had previously carried out work on another part of the wall and inform him that there was frost damage to the new mortar.

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## 12. Cordingley Hall

The Councillors discussed a letter received from Ercall Catering regarding a request to help fund the replacement of the folding partition wall at Cordingley Hall.

**Resolved** – that the Clerk write to Ercall Catering stating that it had no objection to the folding partition wall being replaced. However, the Parish Council would not contribute toward the funding of it due to the setting of a low rent which was to enable the company to carry out improvements when the building was originally leased. Also, Ercall Catering are to inform the Clerk when the work had been completed so it could be inspected.

## 13. Correspondence

### a. Funding for Telford and Wrekin

The Vice-Chair informed the Council that a reply from the ODPM (Nick Raynsford MP) regarding the funding for Telford and Wrekin had been received of which each councillor had received a copy.

### b. Borough of Telford and Wrekin Consultation on Local Transport Plan 2005/06

The letter requested that the Parish Council identify any transport related issues that may be investigated as part of the development of the five year Local Transport Plan.

### c. Application for the transfer of a Justice's on/off-licence for the Champion Jockey, Donnington.

The Vice-Chair informed the Council that an application had been received for the transfer of a Justices on/off-licence for the



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Champion Jockey Public House from the current licensee Pauline Ann Savage to Elizabeth Kathleen Pearsall. The Council had no objection to this.

**d. SALC Councils as Employers**

The Vice-Chair informed the Council that a presentation was being held at the Shirehall, Shrewsbury regarding the Clerk's new pay scales and other employment matters. Any Councillor wishing to attend is to inform the Clerk.

The meeting closed at 2020hrs.

Signed:

Date: