

## **Lilleshall and Donnington Parish Council**

### **Minutes of a Full Council Meeting held at Muxton Primary School on 8<sup>th</sup> February 2010 at 7.00pm**

#### **Present:**

Councillors: P Norton (Chairman), A Baker, Mrs V Brown, Mrs E A Clare, M Edwards, Mrs R Gregory, J Hockin, J Lavery, Mrs B Mason, C Mason, G Platt, J Thompson, K Watkins.

**Also Present:** R Morgan (Parish Clerk), Mr D Thompson.

1. **Apologies:** Councillors B Green, Mrs P A Green.  
**Resolved** – that the apologies are accepted.
2. **Declaration of Interest:** As per Register. Also Councillors Mrs B Mason – Item 14, C Mason – Item 16 and Mrs E A Clare – Items 16 and 17.
3. **Public Session**  
The Chairman invited questions from the member of public present.  
Mr D Thompson asked when the bus shelter lights were going to be repaired. The Clerk informed him that the contractors had been instructed to investigate and repair the lights where necessary. It was then stated that this problem seemed to be common throughout Telford at the moment.  
Mr D Thompson then asked if two extra street lights could be installed in Oakengates Road by the bus stops. Councillor Mrs E A Clare informed him that it would be prudent to wait until a planning application in that area had been resolved as any new lights may have to be moved again to accommodate the development. It was suggested that the Clerk and Councillor C Mason investigate the possibility that, as a temporary measure, the bus stop could be moved to where a street light is situated.  
The Chairman thanked Mr Thompson for his comments.
4. **Minutes**  
To confirm the following Minutes of the meetings of the Council:
  - a. Planning Committee of 11<sup>th</sup> January 2010.  
**Resolved** – that they be confirmed and signed as a true record.
  - b. Full Council of 11<sup>th</sup> January 2010.  
**Resolved** – that they be confirmed and signed as a true record.
5. **Matters Arising for Information**  
Concerns were raised that part of Telford & Wrekin's Strategic Housing Land Availability Assessment appeared to indicate potential housing development overlapping onto part of the proposed extension to Granville Country Park. Councillors were requested to monitor this situation and prevent any proposed building on the Country Park.  
The Clerk also updated the Council on the progress of the allotments.

**6. Expenditure Transactions**

Each Councillor received a copy of the expenditure transactions for December 2009.

**Resolved** – that the expenditure transactions for December 2009 are accepted as a true record.

**7. Bank Reconciliations**

Each Councillor received a copy of the bank reconciliation as at 31<sup>st</sup> December 2009.

**Resolved** – that the bank reconciliation as at 31<sup>st</sup> December 2009 is accepted as a true record.

**8. Financial Budget Comparison**

Each Councillor received a copy of the financial budget comparisons as at 31<sup>st</sup> December 2009.

**Resolved** – that they are confirmed as a true record.

**9. Talbot Centre Tennis Courts**

Councillors considered a proposal for an application to have floodlights at the tennis courts, Lilleshall. Concerns were raised as to how the switching on/off of the floodlights would be managed. It was suggested that Telford & Wrekin Council would have a policy for managing floodlights and this could be investigated further if applications for funding for the lights are successful.

**Resolved** – that whilst the Council had no objection in principle to the application for floodlights being submitted, the Clerk was asked to investigate who would be responsible for the maintenance of the lights and who would actually own them if they are installed.

**10. Road Traffic Bollards**

It was stated that the keep left bollards situated on traffic calming islands within the parish were in a poor condition. Some were missing the bollards, some were not lit and the majority of them had been in a very dirty condition for some time. Also, some of the road traffic sign lights within the parish needed repairing.

**Resolved** – that the Clerk writes to Telford & Wrekin Council highlighting the problems with the bollards and road traffic signs and the dangers to traffic this could cause. The Clerk was also asked to enquire what was stated in the contract regarding the cleaning frequency of the bollards and lights.

**11. Street Lighting**

The Clerk informed the Council that the street lighting on Red Hill has been damaged and the proposed cost of replacing them would be in the region of £12,600.

**Resolved** – that the Clerk:

- Ascertain the exact ownership of the lights
- Obtain the codes located on the lights
- Arrange a meeting with Telford & Wrekin Council's Street Lighting Technician
- Find out the exact damage to the lights and if it could have been caused by utility companies recently carrying out work in the area

- Investigate the legal position of the Parish Council if the lights are not replaced.

**12. Code of Conduct Training**

The Chairman informed Councillors of future training dates with regard to the Code of Conduct. The training seminars will be held on Monday 22<sup>nd</sup> February 2010 at The Holiday Inn and Whitehouse Hotel, Telford and at Jubilee House, Madeley on 2<sup>nd</sup> March.

**Resolved** – that the Clerk writes to the Borough Council asking why it is using private hotels and not buildings it owns.

**13. Invitation to Councillor A Eade and CEO V Brownlees**

The Council discussed inviting Councillor A Eade and CEO V Brownlees to a future Parish Council meeting to answer any questions that Members may have regarding Telford & Wrekin Council. It was stated that this would help forge stronger links with the Borough Council and help raise awareness of issues within this parish.

**Resolved** – that the Clerk writes to Councillor A Eade and CEO V Brownlees inviting them to a future meeting of this Council. If they are unable to attend the scheduled meetings then the Clerk is to arrange any Monday that they may be available to speak to the Council.

**14. DSDA**

The Chairman provided an update on a letter received from Mark Pritchard MP regarding DSDA. It was stated that he had spoken to a union representative who knew nothing of the comments provided to a local radio station regarding the Treasury's Operational Efficiency Programme (OEP). Concerns were raised as to the economic impact this could have on the area.

**Resolved** – that the Clerk writes to Kevan Jones MP regarding this issue and copy the letter to Mark Pritchard MP and David Wright MP.

**15. Telford & Wrekin Council Local Development Framework – Shop fronts and signage design Guidance in Conservation Areas**

The Chairman informed Councillors that the above Supplementary Planning Document has been published for a six week consultation period between 19<sup>th</sup> January 2010 and 1<sup>st</sup> March 2010 on which the Councils comments are invited.

Councillors Mrs E A Clare and C Mason left the room whilst the following was discussed.

**16. Application for a Street Trading Consent**

The Council considered an application from Mr G Caspell to site a mobile catering hot food stall at the lay-by on A518 just past the clock tower roundabout on the right hand side when heading toward Newport.

**Resolved** – to object to the application for the following reasons:

- **Traffic safety issues.** The lay-by is situated close to the Clock Tower Roundabout at the end of a considerably fast stretch of road. Vehicles accessing and leaving the lay-by would be a danger to other road users especially if having to cross over a lane of traffic whilst heading toward Newport.

- **Obstruction.** The lay-by currently has an information board located there and vehicles using the mobile catering would obstruct and block access to it.
- **Litter.** There are concerns that this would increase the amount of litter in the area.

Councillor C Mason rejoined the meeting.

## 17. Planning Applications

To consider the following planning applications:

- a. W2009/1102  
Mr M Jones, 72B Furnace Lane, Trench, Telford, Shropshire.  
Demolition of existing single storey detached commercial building and erection of a two storey detached building comprising a shop with living accommodation above.  
**Resolved** – to have no objection to this application. However, concerns were raised that the dwelling would reduce the available light into the alleyway and suggestions were made that a street light could be placed on the side of the building overlooking the alleyway. Also, conditions of permission should state that the fence surrounding the site is upgraded or replaced with new.
- b. W2010/0002  
Jack Moody Limited, Land at Lodgewood Farm, Red Hill Way, Red Hill, Telford, Shropshire.  
Restoration and change of use of redundant buildings for office and training use.  
**Resolved** – to have no objection to this application.
- c. W2010/0007  
Mrs V Barton, 56 Lytham Green, Muxton, Telford, Shropshire.  
Erection of a single storey rear kitchen extension.  
**Resolved** – to have no objection to this application.
- d. W2010/0037  
Mr D Green, 29, Hill Road, Donnington, Telford, Shropshire.  
Erection of a two storey side extension.  
**Resolved** – to have no objection to this application.
- e. W2010/0038  
Mr & Mrs D Wall, 5, Horne Road, Donnington, Telford, Shropshire.  
Erection of a single storey and front extension and formation of new vehicular access.  
**Resolved** – to have no objection to this application.

## 18. Correspondence

The Chairman informed the Council that the following correspondence has been received:

- **Bus Users Meeting** – to inform the Parish Council that the next bus users meeting will be held on 23<sup>rd</sup> February 2010.
- **St Michael's and All Angels Parochial Church Council** – To inform Councillors of a letter received from the aforementioned regarding the Community Governance Review.
- **Letters published in Newport Advertiser** – to inform Councillors of a letter printed in the Newport Advertiser by Mr R Tiller on 8<sup>th</sup> January 2010 and the response from Councillor G Platt printed on 22<sup>nd</sup> January 2010.
- **Mayors Grand Charity General Knowledge Quiz** – will be held at Cordingley Hall, Donnington on Friday 12<sup>th</sup> March 2010 commencing at 7.30pm.
- **Fundamentals for Councillors** – this SALC training seminar will take place on Thursday 18<sup>th</sup> February 2010 at Hollinswood Neighbourhood Centre between 7pm and 9pm.

**19. Outstanding Payment**

The Clerk informed the Council that this matter had now been resolved and no further action was required.

**20. Date of Next Meeting**

The Chairman informed Councillors that the date of the next full Council meeting is 22<sup>nd</sup> February 2010 at Turreff Hall commencing at 7pm to discuss Cordingley Hall.

The meeting closed at 2010hrs.

Signed:

Date: