



# Lilleshall & Donnington Parish Council

## Minutes of a Full Council Meeting held at Turreff Hall on 11<sup>th</sup> October 2004 at 7.00pm

### Present:

Councillors Mrs V Verster (Chair), A Baker, Mrs E A Clare, Mrs V Brown, B Green, Mrs P A Green, Mrs R Gregory, Ms C Mason, P Norton, R Pitt, M Skelton, J Thompson, K Watkins.

Also Present: Fiona Moore (Neighbourhood Co-ordinator), PC M Phillips, Mr G Perks, (PC N Scott sent apologies).

1. **Apologies:** C Mason (broken hip)  
**Resolved** – that the apology be accepted.
2. **Declaration of Interest:** None
3. **Public Session**  
No member of the public wished to ask questions or speak to the Chair of the Parish Council.
4. **Minutes**
  - a. Full Council Meeting of 19<sup>th</sup> July 2004.  
**Resolved** – that the minutes be confirmed and signed as a true record.
  - b. Full Council Meeting of 9<sup>th</sup> August 2004.  
**Resolved** – that the minutes be confirmed and signed as a true record.
  - c. Halls and Environment Committee of 13<sup>th</sup> September 2004.  
**Resolved** – that the minutes be confirmed and signed as a true record.
  - d. Full Council Meeting of 20<sup>th</sup> September 2004.  
**Resolved** – that the minutes be confirmed and signed as a true record.
  - e. Full Council Meeting of 27<sup>th</sup> September 2004.  
**Resolved** – that the amended minutes be confirmed and signed as a true record.
  - f. Finance Committee of 27<sup>th</sup> September 2004.  
**Resolved** – that the minutes be confirmed and signed as a true record.
5. **Expenditure Transactions**  
To accept the expenditure transactions for:
  - a. June 2004.



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**Resolved** – that the expenditure transactions be confirmed and signed as a true record.

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b. July 2004

**Resolved** – that the expenditure transactions be confirmed and signed as a true record.

c. August 2004.

**Resolved** – that the expenditure transactions be confirmed and signed as a true record.

d. September 2004.

**Resolved** – that the expenditure transactions be confirmed and signed as a true record.

## 6. Bank Reconciliation

Each Councillor received a copy of the Bank Reconciliation of the Parish Council accounts.

## 7. Lights at The Fields, Donnington

**Resolved** - to agree to the recommendation by Halls and Environment Committee to transfer £5,000 into the relevant budget heading and repair the lights at The Fields, Donnington.

## 8. Councillors Allowances

The members discussed the recommendations of the Remuneration Panel Report. The Clerk informed the Council that by law the allowances would have to be published for public knowledge. It was **Resolved** that:

a. A recommendation be made to agree to the Report in principle and should it be implemented then this should not happen until the new financial year.

b. It should be placed as an item on the agenda of the precept meeting for further discussion.

Councillor M Skelton requested that his vote against be recorded.

## 9. 5 Parish Transport Initiative

The Clerk gave a brief description into the background as to the setting up of 5PTI and explained that the bus service through Donnington and Muxton to Wellington had now been discontinued due to the withdrawal of the service provider and its financial implications.

## 10. Halls and Environment Committee

**Resolved** - that Mrs PA Green becomes a member of this Committee.

## 11. Police and Community Consultative Group



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Councillor C Mason had requested to be the Parish Council representative with this organisation. **Resolved** – that C Mason be the Parish Council representative with this organisation and that the Clerk, when writing to inform them of this, should mention the fact that C Mason may not be able to attend their next meeting due to him recovering from his recent accident.

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## 12. Rural Transport

Councillor P Norton, the Parish Council representative on this board reported on their recent meeting in that concerns had been raised with regard to “Educational Transport”. Due to comments passed on to the Borough of Telford and Wrekin about the poor service for students to get from Newport via Donnington to Wellington, the group had managed to get another bus placed on this route to relieve the large number of students turning up late for lectures. Considerations were also being made to allow the hire of mopeds and bicycles for those students living in rural areas where it was difficult to use public transport.

## 13. Parish Charter

The Council considered the options of which would be the best way to provide feedback regarding the Parish Charter to Borough of Telford and Wrekin’s Partnership Development Officer. **Resolved** – that the Clerk contact the Partnership Development Officer and arrange for her to come to a meeting with the Parish Council and discuss the Parish Charter.

## 14. Community Support Officers Initiative

The Parish Council discussed the proposed “buy in” scheme for CSOs. Concerns were raised regarding the effect this scheme would have on the Council’s precept. **Resolved** – that the Clerk arrange for a factual presentation to be made to the Parish Council as soon as possible so that further information and costs could be discussed prior to setting the precept.

## 15. Grant Allowances – Section 137 LGA 1972

After considering to transfer money from reserves for future Grant applications it was **resolved** that no money should be transferred and any future grant applications received would be considered only if they were deemed by the Council to be an emergency.

## 16. Distribution of Christmas Vouchers to Pensioners

The Councillors discussed which would be the best way to distribute the vouchers to the pensioners at Christmas. **Resolved** – that the Councillors would each take turn in distributing the vouchers at Turreff Hall. Councillors



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B Green and Mrs PA Green stated that they would be unable to take time to contribute to the distribution of the vouchers. Councillor R Pitt declared that he would only be able to help during December due to work commitments. The Clerk was asked to construct a rota for the Councillors and distribute as necessary.

## 17. Planning Applications

The Councillors discussed what would be the best way in which to receive and discuss future planning applications. **Resolved** – that the Clerk be left to use his discretion whether or not to call a full planning committee meeting when there are a large number of applications to consider. Otherwise he may call committee members in to Turreff Hall during office hours to discuss individual applications when a response is needed at short notice.

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## 18. Correspondence

### a. Change of Bank Signatories

The Chair informed the members that confirmation had been received from the Cooperative Bank that the change of bank signatories had now taken effect and Councillor Mrs R Gregory had replaced Councillor M Skelton.

### b. Victim Support

The Chair read a letter of thanks received from Victim Support for the grant recently awarded to them by the Parish Council.

### c. Borough of Telford and Wrekin – Refusal of Planning Permission

The Chair informed the Councillors that notification had been received that planning permission for the erection of a two storey side extension at “Bien Venu”, Wellington Road, Muxton had been refused by reason of the design, size and scale of the proposal.

### d. Youth Facility Projects

The Chair informed the Councillors that a proposed list of youth facility projects in the Parish had been received and should a copy be required then please ask the Clerk.

### e. Rights of Way Seminar

The Chair informed members that a Rights of Way seminar was taking place at Civic Offices on 18<sup>th</sup> October and that any member wishing to attend should pass their name on to the Clerk.

### f. Proposed quiet lanes network



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The Chair informed members that an invitation to attend a meeting to discuss linking lanes, footpaths and bridlepaths to form a network would take place at Kynnersley Village Hall on 20<sup>th</sup> October.

**g. Clean Neighbourhoods**

The Chair informed the Councillors that a consultation document called “Clean Neighbourhoods” launched by the Right Honourable Alun Michael MP was in the Parish Office should members wish to read it and pass comment.

The meeting closed at 2030hrs.

Signed:

Date: