



Lilleshall & Donnington Parish Council

Minutes of Halls and Environment Committee Held at Turreff Hall on Monday 13th September 2004

Present: Councillors J Thompson (Chair), A Baker, Mrs V Brown, B Green, Mrs P A Green, Mrs R Gregory, Mrs V Verster, K Watkins.

Also Present: N Gibbons (Telford and Wrekin Lighting Officer)

1. **Apologies:** Councillors Miss C Mason (Holiday), P Norton (Ill).
Resolved – that the apologies be accepted.

2. **Declaration of Interest:** None

3. **Presentation of prizes for Gardening Competition 2004**

The Chair and Vice-Chair of the Parish Council presented the certificates and prizes to the winners and runners up of the garden competition. They are as follows:

Environmentally Friendly Garden	1 st – Mr E J Lowe (£75) 2 nd – Mr and Mrs Fowles (£25)
Front Garden	1 st – Mr and Mrs Fowles (£75) 2 nd – Mr E J Lowe (£25)
Back Garden	1 st – Mr M Cadman (£75) 2 nd – Mr E J Lowe (£25)
Prettiest Container	1 st – Mr and Mrs Fowles (£50) 2 nd – Miss A Davenport (£25)
Patio/Courtyard	1 st – Miss A Davenport (£75)

Mr E J Lowe was presented with the Parish Council Silver Rose Bowl for being the overall winner.

4. **Lights at the Fields, Donnington**

Mr N Gibbons (Borough of Telford and Wrekin Lighting Officer) explained the costs of repairing the lights at the Fields, Donnington. He informed the Council that a credit note had been raised for £803 for the Parish Council due to the fact that the person who knocked a lamp post over in 2002 had been traced and had finally paid for the damage. The total cost of the repair is £8,843. The Clerk explained that there was already £3,000 in the budget for repairing lights so that if it were to proceed then £5,000 would have to be transferred from reserves.

Resolved – a. To repair the lights at the Fields, Donnington at a cost of £8,843

b. Recommend to Full Council to transfer £5,000 from reserves into the relevant budget heading to cover this cost.



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The Clerk was asked to write to the residents of that area informing them of the Parish Councils decision to repair the lights.

HE5

5. No Smoking Policy for Turreff Hall

Due to the fact that it was becoming legislation in other countries and more popular in the United Kingdom, the Council discussed the benefits of making Turreff Hall a “No Smoking” building. However, since bookings to hire the hall had been taken whilst people could smoke in it, the Council decided it would be prudent to initiate the policy from 1st January 2005.

Resolved – that Turreff Hall becomes a “No Smoking” building as from 1st January 2005 and that the Clerk writes to all the regular users and groups informing them of this decision.

6. Urban Transport Group Meeting

Councillor J Thompson, the Parish Council representative on this body, reported back on the meeting he last attended. Items discussed at this meeting were new bus routes, funding, and in certain areas the removal of bus services due to lack of demand.

7. Neighbourhood Watch Signs

The Council discussed the offer from Borough of Telford and Wrekin to purchase Neighbourhood Watch Signs from them at a price of £5 each providing the order was for 25 or more.

Resolved – that the Parish Council order 25 Neighbourhood Watch Signs from the Borough of Telford and Wrekin at a price of £5 each.

8. Talbot Centre Tennis Courts

After the Parish Councils site visit to the tennis courts the following matters were discussed:

- a. Repair to the small hole in the roof
- b. Handrail for the path
- c. The purchase of a portable water boiler as opposed to a wall mounted boiler
- d. Exterior painting and décor
- e. Creating a parking area for the Estate Managers van
- f. Resetting of the concrete slabs leading into the centre
- g. Improving the outside storage facility
- h. Repair of the fencing around the tennis courts
- i. Problems with cutting the grass due to the steep bank
- j. The two quotes received from specialist glazing companies to repair the skylights. **Resolved** – that Company A repair the skylights at a cost of £381.87



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The Clerk was asked to obtain quotes for those tasks above which the Estate Manager was unable to complete himself and report back to the next Halls and Environment Committee meeting.

HE6

9. Bus Shelter School Road Donnington

Councillor Mrs R Gregory reported back to the Parish Council that she had asked the residents in that area their feelings toward the bus shelter and the problems it caused them. The majority of the residents had mixed feelings about it but there appears to be no particular problem with it. The Council decided that as it was in a good state of repair it should continue being maintained for public use.

10. Summer Fair August 2005

Councillor J Thompson suggested that it may be a good idea to hold a Summer Fair in August 2005. The Council discussed this but felt that it would cost a great deal of money considering the liability insurance, policing, fire regulations and ambulance services required together with Health and Safety and risk assessments involved. The Clerk was asked to contact Alf Mitchell to obtain his advice but explain there was no commitment at this stage. It was felt that due to the amount of administration involved August 2006 would be a more reasonable date to hold such an event. The Clerk was asked to report back to the Council at the next Halls and Environment meeting.

11. Planned Maintenance of Parish

As a result of the site visit around the Parish, the Clerk was asked to produce a report of work required which had been discussed at the time. This should then be placed on the agenda for the next Halls and Environment Committee meeting for discussion. However, it was decided that due to Health and Safety regulations the Estate Manager required a new pole hedgetrimmer to enable him to carry out his tasks. Also discussed was the requirement of a new cutting deck for the mower as it was felt that due to the tractor unit of the mower still being in a good state of repair it would save money just to replace the cutting deck. The Council felt each member had benefitted from this site visits and thought it would be good practice to hold one every year.

Resolved – a. to purchase a pole trimmer at a cost of £381.27 + VAT

b. to purchase a new cutting deck at a cost of £659.57 + VAT

c. to hold an annual tour around the Parish



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12. Correspondence

**a. Planning Application W2004/0991, 20, Church Road, Lilleshall –
Erection of a dwelling and new vehicular access**

The Parish Council had no objection to this planning application.

**b. Planning Application W2004/1002, Land adjacent to Tara,
Oakengates Road, Donnington – Residential Development (outline)**

The Parish Council had no objection to this application.

**c. Borough of Telford and Wrekin Local Transport Plan Annual
Progress Report 2004.**

The Chair informed the Council that the above would be available to read in the Parish Office.

HE7

d. Application for Justices' Off Licence Asda Store, Donnington Wood

The Council had no objection to this application.

e. Wellington Town Council Cheese and Wine Reception

The Chair informed the Council of the above and if any members were interested in attending then they were to give their names to the Clerk.

f. "Thank You" letter from Telford and Wrekin Scrutiny 2 Committee.

The Chair read a thank you letter from Wrekin Scrutiny 2 Committee for allowing them to attend a meeting to discuss the regeneration of district centres.

g. Launch of "The South Telford Way"

The Chair informed the Council that the launch of Telford's new long distance footpath "The South Telford Way" would start on 19th September 2004 with a challenge walk should any member be interested.

**h. Consultation on Draft Code of Conduct for Local Government
Employees and a review of restrictions on the political activities of
Local Authority Employees.**

The Chair informed the Council that the above document would be kept in the Parish Office and made available for them to read.

i. Planning for Future Development in Telford and Wrekin to 2021

The Chair informed the Council that the above document would be kept in the Parish Office and made available for them to read.

j. Community Landscape Character Statement

The Chair informed the Council that the Campaign to Protect Rural England (CPRE) had chosen Lilleshall as one of only two villages in Britain where they would like to pilot a scheme to obtain feedback from residents as to how they would like to see their village develop. Should any Councillor wish to attend this event on 25th September then could they inform the Clerk so as to obtain tickets.



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The meeting closed at 2100hrs.

Signed:

Date:

HE8